

~The process of up to travel departure~

**【Notice】**

- We arrange travel anywhere in Japan (excluding international tickets).
- We provide a Order-Type Planned Travel.  
 ※Please refer to the “travel application to departure” to confirm necessary procedures for departure.
- We accept only credit cards. \*VISA MASTER JCB AMEX Diners
- You may cancel the tour you booked after it is paid. A cancellation fee applies.
- Portable wifi devices may be used from the arrival airport to the departure airport.  
 ※For your safety, cancellation is not accepted.

**【Process】**

(1) Inquiry

- If you would like to book this tour, please inquiry via our online form.  
 ※Please be sure to check the "Privacy Policy" when making an inquiry.  
 When we receive your inquiries we will send a confirmation email. If you do not receive confirmation e-mail, please contact us by e-mail (inbound-travel@jp-staff.jp).



(2) Booking

- We will send you your itinerary and estimate for your confirmation. If you have additional requests, please contact us by e-mail.
- If you would like to book the tour, you can use our online form (The booking link is attached to the e-mail).
- We will arrange your tour based on your requests.  
 ※Please be sure to check the "Privacy Policy" and "Travel terms and conditions" when booking the tour.



(3) Settlement

- We will send you a billing e-mail when all arrangements are completed. Please settle the total fee via our online system. We accept only credit cards.  
 \*VISA MASTER JCB AMEX Diners
- We will send you a final itinerary when settlement is confirmed.



(4) Arrival in Japan

- You can receive a JR Pass, a wi-fi voucher and other travel vouchers.

**Enjoy the wonderful Japan trip !**

Contact us

Japan Post Staff Co.,LTD Travel department

e-mail : inbound-travel@jp-staff.jp

Business hours 09:00-17:00 (except Saturdays, Sundays, holidays, and New Year holidays) \*Japan time